

Fee Information

There is no registration fee. However, the Superior Court of California, County of Alameda has established a fee for access to information via DomainWeb. All registered users will be charged as follows:

- Online name searches are \$1.00 per search.
- Subject to certain exceptions for some documents which may be viewed for free, the general charge to view or download documents is \$1.00 per page for the first five pages and \$0.50 for each additional page thereafter, up to a maximum of \$40.00.

Acknowledgment of Policies and Procedures

I understand that:

- There is a charge for accessing information through DomainWeb. By registering for a DomainWeb account, I assume responsibility for all fees incurred through the usage of this account.
- Certain types of accounts may be designated by the Presiding Judge of the Superior Court of California, County of Alameda, as exempt from fees. If I believe I qualify for such an account, I will provide any identifying information required by the Court to verify my eligibility. By registering for a fee-exempt account, I attest and warrant that I meet the qualifications for such an account to the best of my knowledge. If my account is approved as exempt from fees, I agree that I will use the account only within the scope of the fee exemption.
- I must alert AskRecordsManagement@alameda.courts.ca.gov as to any errors in billing within 90 days of the date of the bill.
- The per-page charge applies to the number of pages that results from any search, regardless of the number of pages viewed, printed, or downloaded. Searches that result in no matches incur a charge for one page of data.
- Users who provide a valid credit card or debit card number at the time of registration will receive access instructions shortly thereafter (usually in a matter of minutes). Users who do not provide a card number at the time of registration will receive access instructions via U.S. mail.
- Usage ~~is~~ may be billed on a monthly basis.
- **For users who elect to be billed monthly, an invoice sStatements, which contain a summary of the charges the account has incurred, will be mail on a monthly basis via US Mail to the address recorded in the registration form.**
- **Monthly invoices must be paid within 30 days of the invoice date.**
- **Modes of payment for monthly invoices include check, money order, or cashiers checks from a financial institutions from the United States. You may provide Visa & MasterCard credit card information for payment via US Mail only. DO NOT include your credit card information on any email communications to AskRecordsManagement@alameda.courts.ca.gov. ANY emails with credit card information entered will immediately be deleted and the payment will not be**

Field Code Changed

processed. . . are sent in January, April, July, and October on a monthly basis. Detailed transaction information is available at the "Manage My PACER Account" section of the PACER Service Center website (www.pacer.gov).

All new accounts automatically default to email billing.

If a credit card or debit card number is provided at the time of registration, usage is automatically billed on a quarterly basis to the card number submitted with this registration request. These charges will be billed to the card up to 7 days before the 'Due Date' listed on your quarterly invoice. Electronic statements will be generated and sent via email. Paper statements will not be mailed to accounts with automatic billing.

If a credit card or debit card number is not provided at the time of registration, quarterly invoices will be emailed to the email address submitted with this registration request. Users must remit payment through the mail or on-line via the PACER Service Center website (www.pacer.gov).

- Failure to pay DomainWeb bills on time may subject me to debt collection measures, including but not limited to referral to a private collection agency. Accounts that are referred to a private collection agency may be assessed substantial collection fees in addition to the outstanding debt owed to the Court.

I must provide accurate and complete information in registering for this account. I will promptly inform AskRecordsManagement@alameda.courts.ca.gov of any changes to that information.

The DomainWeb account being registered is for my use only, unless specifically designated otherwise on the registration form. I am responsible for preventing unauthorized use of the account. If I believe there has been unauthorized use, I must notify AskRecordsManagement@alameda.courts.ca.gov immediately.

Comment [CF1]: Jim, I'm not sure if this applies here or not. Will attorneys at firms be registering for individual accounts, or will the reg form have some way of allowing a "group" account? I think we'll need to play with this language to conform to the system specs.

The Superior Court of California, County of Alameda reserve(s) the right to:

- Suspend service to any account in which the amount due is not paid by the due date.
- Demand immediate payment, outside of the regularly scheduled billing cycles, of an account at any time that the Court determines the action is necessary.
- Notify and seek payment from the firm listed on my account registration if my account balance is not paid by the due date.
- Reject an account registration request that the Court determines to be related to an existing DomainWeb account with a past due balance.
- Suspend service to an account if any part of the information provided to the Court as part of this account registration process is fraudulent.
- Information about the account and any accounts determined to be related to it may be turned over to law enforcement authorities.
- Suspend or reduce service to, or otherwise restrict access to DomainWeb by, any account that causes an unacceptable level of congestion or a disruption to the operations of DomainWeb, the Court, or another DomainWeb user.
- Suspend service to an account at any time that the Court determines the action is necessary to prevent fraud or to maintain the security of its computer systems and networks.

Comment [CF2]: This is another one we may need to change depending on how the registration (i.e., individual versus group/"firm")

- Require prepayment as a condition to the resumption of service for any account that has (a) had service suspended or restricted for any reason; (b) had multiple instances of late payments; or (c) been requested to make immediate payment of fees incurred.

Any attempt to collect data from DomainWeb in a manner which avoids billing is strictly prohibited and may result in criminal prosecution or civil action. DomainWeb privileges will be terminated if, in the judgment of the Court, they are being misused. Misuse includes, but is not limited to, using an automated process to repeatedly access those portions of DomainWeb that do not assess a fee for purposes of collecting case information.

Comment [CF3]: This is something the Feds say. I'm not sure whether this is possible with DomainWeb or not, or whether it's a concern for us.

An account determined by the Court to be related to an account that has been subject to an action outlined above may also be subject to the same action. Accounts may be determined to be related based on information obtained by the Court during registration or other contact with the Court.

If these Policies and Procedures change in a significant way, information regarding the changes will be posted on the DomainWeb web site. It is the account holder's responsibility to check these Policies and Procedures regularly for changes. Continued use of DomainWeb following the posting of changes will mean that the account holder accepts and agrees to the changes.

Entity Billing

Comment [CF4]: Jim, I am including the language below because it's in PACER. However, I don't know if this is how our system is being designed, so this may need to be modified or deleted.

Many entities have asked for the ability to have their employees have individual DomainWeb accounts, with the capability to have the billing for those accounts consolidated at a entity-wide level. The entity billing process will allow an entity to receive a single invoice for charges from all logins under the entity's umbrella.

- The entity must establish an administrative account to manage all logins at the DomainWeb website.
- All charges associated with each individual login are accrued to the entity account. The entity account will be financially responsible for all associated logins. If the balance due on the entity account is not paid in full each month, DomainWeb service for all logins linked to the entity account will be suspended.
- The entity account will be subject to the collection procedures described in these terms.
- The Court will not allow an entity to establish new DomainWeb logins linked to the entity account if the entity account has a past due balance.